

**WYANDANCH UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES OF
COMBINED WORK AND VOTING SESSION
HELD ON JANUARY 13, 2021
CENTRAL ADMINISTRATION BUILDING
1445 DR. MARTIN LUTHER KING, JR. BOULEVARD
WYANDANCH, NEW YORK 11798**

THIS MEETING WAS VIA LIVESTREAM ON ZOOM AND FACEBOOK LIVE.

The meeting was called to order by President Crawford at 7:00 PM and asked for a moment of silence.

- Roll Call:** Performed by Christian D. Code, District Clerk
- Trustees Present:** James Crawford, Latesha Walker, Shirley Baker, Jarod Morris, Yvonne Robinson
- Trustees Arriving Later:** Ronald Fenwick, Charlie Reed
- Others Present:** Dr. Gina Talbert, Kester Hodge, Carl Baldini, Dan Somaiah, Dr. Christine Jordan, Shamika Simpson, Al Chase, Lisa Hutchinson, Esq., Monte Chandler, Esq., LeAndre John, Esq., Christian D. Code, Winsome Ware, Montgomery Granger, Administrators, Students and Community

ADOPT THE AGENDA

Motion by Morris, second by Robinson to adopt the agenda. Motion carried 5-0-0

**WELCOME BY BOARD
PRESIDENT**

President Crawford welcomed everyone to the virtual Combined Work and Voting Session, wished everyone a happy new year and thanked everyone for attending a productive meeting.

READING OF MISSION STATEMENT

President Crawford asked everyone to recite the mission statement:

“Inspire the passion for learning and educating all students to achieve their full potential.”

SUPERINTENDENT’S PRESENTATIONS

Kappa Leaguers

Dr. Talbert introduced the Kappa League of Wyandanch Memorial High School, under the leadership of Mr. Paul Sibblies, who is the Principal of Wyandanch Memorial High School and brother of Kappa Alpha Psi Fraternity Incorporated. Kappa League is a subset of the Guide Right, the fraternity’s National Service Initiative. Under the chairmanship of Mel Davis, the Los Angeles Alumni Chapter’s Social Action Program took the form of training activity for young men of the Alain Leroy Locke High School. Called the Kappa Instructional Leadership League, it was designed to help young men grow, receive, and develop their leadership talents in every phase of human endeavor. It provided both challenging and rewarding experiences, which richly enhanced their lives. Membership was open to male students from the tenth through the twelfth grades. The fraternity sought to help these young men to achieve worthy goals for themselves and make constructive contributions to their community when leadership roles become the responsibility.

Students shared with the board and members of the community about their experiences in the Steve Harvey mentoring program. It was so successful, that they have been asked to come back this year and participate again. All students were presented with a certificate of appreciation.

Supply House

Dr. Talbert introduced the CEO of Supply House, Mr. Josh Meyerowitz, who donated Chromebooks valued at \$180,000.00 (631 Chromebooks) to the Wyandanch Union Free School District. Mr. Meyerowitz was presented with a certificate of appreciation and gave a few remarks.

Aurora Contractors

Dr. Talbert introduced Frank Vero Sr. of the Aurora Contractors who donated 10 Chromebooks to the District. He was presented with a certificate of appreciation and gave a few remarks.

**RECEIVING AND HEARING
OF DELEGATIONS**

There were no persons who requested to speak during this period.

EXECUTIVE SESSION

Motion by Morris, seconded by Robinson to move into Executive Session at 7:22 PM to discuss the employment of particular persons, contracts and pending litigation.

Motion carried 6-0-0

Trustee Reed arrived during Executive Session.

RECONVENE

Motion by Morris, second by Reed to reconvene at 9:53 PM **Motion carried 7-0-0**

Trustee Fenwick left the meeting at 9:55 PM.

**SUPERINTENDENT'S
RECOMMENDATIONS**

Dr. Talbert presented the Administration Resolutions for review.

**ADMINISTRATION
RESOLUTION**

**ADMIN #9-A-1
Donation**

BACKGROUND INFORMATION

Supplyhouse.com has donated 631 Chromebooks for the purpose of assisting the District's efforts in remote and technology-based learning.

BE IT RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to accept such donation.

Motion by Baker, second by Reed

Motion carried 6-0-0

Mr. Hodge presented the Personnel Resolutions for review.

**PERSONNEL
RESOLUTIONS**

**PERS #9-B-1
Extended Medical Leave of
Absence**

BACKGROUND INFORMATION:

The employee named herein has requested an Extended Medical Leave of Absence from the position indicated.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education grant an Extended Medical Leave of Absence without pay to the following employee from the position indicated for the period indicated below.

LEAVE OF ABSENCE

- A. Mayra Fernandez, Teaching Assistant, effective December 3, 2020 through March 15, 2021.

Motion by Reed, second by Morris

Motion carried 6-0-0

**PERS #9-B-2
Extended Medical Leave of
Absence**

BACKGROUND INFORMATION:

The employee named herein has requested an Extended Medical Leave of Absence from the position indicated.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education grant an Extended Medical Leave of Absence without pay to the following employee from the position indicated for the period indicated below.

LEAVE OF ABSENCE

- A. Trudie Williams, Teacher Aide, effective January 4, 2021 through January 28, 2021.

Motion by Morris, second by Reed

Motion carried 6-0-0

**PERS #9-B-3
Increase in NY State Minimum
Wage**

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the increase in the minimum step/wage to \$14.00 per hour in accordance with New York State Department of Labor guidelines, effective December 31, 2020.

Motion by Baker, second by Walker

Motion carried 6-0-0

**PERS #9-B-4
Increase in Substitute Teacher
Aide/Substitute Teaching
Assistant Daily Rate**

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the increase in the daily rate for Substitute Teacher Aide/Substitute Teacher Assistant to \$91.00 per day in accordance with New York State Department of Labor Minimum Wage guidelines, effective December 31, 2020.

Motion by Walker, second by Morris

Motion carried 6-0-0

**PERS #9-B-5
District Wide Teacher Aide
Appointments**

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education revise the previously approved resolution approving the appointment of the candidates named herein to the position indicated to remove the end date.

DISTRICT WIDE APPOINTMENTS

- A. Lynita Gay, Teacher Aide, HS+90, Step 5, at an annual salary of \$29,842.52, effective September 14, 2020.
- B. John Rickenbacker Jr, Teacher Aide, HS+90, Step 5, at an annual salary of \$29,842.52, effective September 14, 2020.

**Motion by Reed, second by Baker
Morris opposed**

Motion carried 5-1-0

**PERS #9-B-6
District Wide Substitute & Leave
Replacement Appointments**

BACKGROUND INFORMATION:

The candidates named herein are recommended for an appointment to the position indicated.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the candidates named herein to the position indicated.

DISTRICT WIDE APPOINTMENTS

- A. Steven Zindman, Certified Substitute Teacher, at a rate of \$180.00 per day, effective January 4, 2021.
- B. Monasia Baker, Substitute Teacher Aide, at a rate of \$91.00 per day, effective January 14, 2021.
- C. Jahneil Watson, Leave Replacement Teacher Aide, HS, Step 1, at an annual salary of \$15,725.17 effective January 14, 2021 through June 25, 2021.
- D. Sara Martinez, Leave Replacement Teacher Aide, HS, Step 1, at an annual salary of \$15,725.17 effective January 14, 2021 through June 25, 2021.
- E. Nelson Fuentes, Leave Replacement Teacher Aide, HS, Step 1, at an annual salary of \$15,725.17, effective January 14, 2021 through June 25, 2021.
- F. Nigel Marshall, Leave Replacement Teacher Aide, HS, Step 1, at an annual salary of \$15,725.17, effective January 14, 2021 through June 25, 2021, pending fingerprint clearance.
- G. Naim Hatchett, Leave Replacement Teacher Aide, HS, Step 1, at an annual salary of \$15,725.17, effective January 14, 2021 through March 15, 2021, pending fingerprint clearance.

Motion by Reed, second by Morris

Motion carried 6-0-0

**PERS #9-B-7
Twilight Virtual Academy
Appointments**

BACKGROUND INFORMATION:

The candidates named herein are recommended for an appointment to the position indicated.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the following candidates to the position indicated funded through SIG-A Grant.

WMHS TWILIGHT VIRTUAL ACADEMY APPOINTMENTS

	Name	Staff Title	Dates	Hours Per Week	Rate Per Hour
A	Tiffany Kee	School Counselor	01/14/2021-06/25/2021	8	\$40.00
B	Michelle Lloyd	Social Studies Teacher	01/14/2021-06/18/2021	10	\$40.00
C	Jill Anselmi	Science Teacher	01/14/2021-06/18/2021	8	\$40.00
D	Juan Nieto	ELA Teacher	01/14/2021-06/18/2021	8	\$40.00
E	Michael Fatscher	Mathematics Teacher	01/14/2021-06/18/2021	8	\$40.00
F	Sandy Reiher	Odysseyware Teacher	01/14/2021-06/18/2021	8	\$40.00
G	Joseph Marro	Odysseyware Teacher	01/14/2021-06/18/2021	8	\$40.00

**Motion by Reed, second by Baker
Morris opposed**

Motion carried 5-1-0

**PERS #9-B-8
Trauma Informed School
Building Liaison Appointments**

BACKGROUND INFORMATION:

The candidates named herein are recommended for an appointment to the position indicated.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the following candidates to the position indicated funded through SIG-A Grant.

TRAUMA INFORMED SCHOOL BUILDING LIAISON APPOINTMENTS

	Name	Building	Dates	Stipend
A	Jonathan Afanador	MLK	01/21/2021-06/25/2021	\$2,500.00
B	Elizabeth Moshkovich	LFH Annex & LFH	01/21/2021-06/25/2021	\$2,500.00
C	Dominique Ramos	WMHS	01/21/2021-06/25/2021	\$2,500.00
D	Samantha Suggs-Brown	MLO	01/21/2021-06/25/2021	\$2,500.00

Motion by Walker, second by Morris

Motion carried 6-0-0

**PERS #9-B-9
Family Engagement Liaison
Appointments**

BACKGROUND INFORMATION:

The candidates named herein are recommended for an appointment to the position indicated.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the following candidates to the position indicated pending Title I Grant funds.

FAMILY ENGAGEMENT LIAISON APPOINTMENTS

	Name	Building	Dates	Stipend
A	Hilda Martinez	LFH Annex	01/21/2021-06/25/2021	\$1,000.00
B	Sandra Martinez	LFH& MLK	01/21/2021-06/25/2021	\$3,000.00

Motion by Walker, second by Morris

Motion carried 6-0-0

**PERS #9-B-10
Student Teacher Internships**

BACKGROUND INFORMATION:

The candidates named herein have requested to do their student internship within the Wyandanch Union Free School District.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the student internship for the following candidates as indicated:

NAME	Subject Area	COLLEGE	Teacher	BLDG	Effective Date(s)
Vanessa Lopez	English 7-12	St. Joseph's College	Ms. Dekie	WMHS	Spring Semester, 2021
Stevenson Carrera	Social Studies 7-12	St. Joseph's College	Mr. Lopez	WMHS	Spring Semester, 2021

Motion by Morris, second by Walker

Motion carried 6-0-0

**PERS #9-B-11
Bilingual ENL & Immigrant
Instructional Support
Appointment**

BACKGROUND INFORMATION:

The employee named herein is recommended for an appointment to the position indicated.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the appointment of the employee named herein to the position indicated.

A. Marlene Francis, DOL Youth Program Coordinator, at a stipend of \$2,500.00, effective December 14, 2020 through June 30, 2021.

Motion by Robinson, second by Morris

Motion carried 6-0-0

Mr. Somaiah presented the Business Resolutions for review.

**BUSINESS
RESOLUTIONS**

**BUS #9-C-1
Budget Transfer**

BACKGROUND INFORMATION:

Budget estimates are often prepared months in advance of actual expenditures. The possibility that the amount of each expenditure will be known in exact terms at the time of budget preparation is very unlikely. The Commissioner of Education in Section 170.2(1) of the Regulations of the Commissioner provides school districts with a vehicle for making necessary budget transfers in discretionary areas. This regulation allows transfers to be made between contingent expenditure codes and from non-contingent expenditure codes to contingent expenditure codes. This regulation does not allow transfers to be made from contingent expenditure codes to non-contingent codes, or between non-contingent expenditure codes. This regulation further permits the Board of Education, by resolution, to authorize the Chief School Officer to make transfers within limits established by the Board. At the Reorganization Meeting for the 2020/2021 school year, the Board of Education authorized the Chief School Officer to make transfers under \$5,000, thereby requiring transfers above that amount to be approved by the Board of Education.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the following 2020/2021 budget transfer:

	Transfer To:	Transfer From:
A-1621-450-07-1621 B&G-Maintainance-Materials+Supplies	\$ 20,000.00	
A-1620-450-07-1623 Plant Oper-Custodial-Materials+Supplies		\$ 20,000.00
GRAND TOTALS:	\$ 20,000.00	\$ 20,000.00

Motion by Reed, second by Morris

Motion carried 6-0-0

**BUS #9-C-2
CAP, Corrective Action Plan for
Internal Auditors**

BACKGROUND INFORMATION:

Nawrocki Smith, CPAs, Internal Auditor, presented the results of the firm’s internal audit of the Annual Risk Assessment Update pertaining to the Internal Controls of District Operations for the 2018-19 school year.

BE IT RESOLVED that the Board of Education approves the 2018-19 Risk Assessment for 2018-19 school year.

FURTHERMORE, the District is authorized to file such Risk Assessment Update and CAP, Corrective Action Plan, with the New York State Department of Education and the Comptroller’s Office as prescribed by law and statute.

The following resolutions are presented for consideration by the Board of Education in order to complete the District’s requirements for filing such annual Risk Assessment with the New York State Department of Education and the Office of the State Comptroller:

RESOLUTION:

BE IT RESOLVED that the Board of Education accepts the recommendation of the Internal Auditor, Nawrocki Smith, CPA, and hereby approves the Risk Assessment pertaining to the Internal Controls of District Operations for 2018-19 school year.

FURTHERMORE, the District is hereby authorized to file this Board of Education Resolution and the CAP, Corrective Action Plan, along with such Statements with the New York State Department of Education and the Comptroller’s Office as prescribed by State statute and regulations.

Motion by Reed, second by Baker

Motion carried 6-0-0

**BUS #9-C-3
Budget Transfer**

BACKGROUND INFORMATION:

AssetWorks USA Inc. provides a scope of professional services to Wyandanch UFSD that includes the operation, maintenance and support of the district’s inventory management database system for the AssetMAXX Application hosted under this agreement and application database security.

The District has been utilizing this web-based software application from AssetWorks USA Inc. since school year 07/08 when it became the successor to Maximus Inc. The District engages AssetMAXX to develop sufficient documentation to comply with GASB 34 asset management and depreciation requirements for proper inventory control.

RESOLUTION:

BE IT RESOLVED upon the recommendation of the Superintendent of Schools that the Board of Education authorizes the School Business Official to execute the Application Service Provider Agreement between AssetWorks USA Inc. and Wyandanch UFSD at a cost not to exceed \$1,600 per user per year and onsite support \$150 per hour plus expenses, remote support \$150 per hour, and onsite training \$1,295 per day plus expenses if needed. The term of agreement is January 1, 2021 thru January 1, 2022, pending review of agreement of Counsel.

Motion by Reed, second by Baker

Motion carried 6-0-0

Mr. Baldini presented the Pupil Personnel Resolutions for review.

**PUPIL PERSONNEL
RESOLUTIONS**

**PPS #9-E-1
East Islip UFSD H&S
2020-2021**

BACKGROUND INFORMATION:

The **East Islip Union Free School District** located at **1 Craig B. Gariepy Avenue, Islip Terrace, New York 11752** will provide **Health and Welfare Services** during the **2020/2021** school year to student(s) from the Wyandanch Union Free School District who attend a non-public school located in **East Islip Union Free School District**.

Compensation:

Number of students attending:	One Student (1)
<u>Costs per Student</u>	\$959.62 x 1 student = <u>\$959.62</u>

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, and having been reviewed by the General Counsel, that the Board of Education approved the agreement between the **Wyandanch UFSD** and the **East Islip Union Free School District** for the **2020-21 school year**.

Motion by Walker, second by Morris

Motion carried 6-0-0

**SPEC ED #9-F-2
Little Flower Children & Family
Services**

BACKGROUND INFORMATION:

This agreement between the **Little Flower Children and Family Services of NY** with its primary place of business location at **2450 North Wading River Road, Wading River, New York 11792** **for maintenance** for Wyandanch students with a disability in a **residential placement** at **Little Flower Family Services of NY** during the **summer of 2019, due to a retro-active rate increase by New York State Office of Children and Family Services and the summer of 2020.** Summer sessions are July 1st through August 31st.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, and having been reviewed by the General Counsel, that the Board of Education approves the service agreement contract between the **Wyandanch UFSD** and **Little Flower Children and Family Services of NY** for the **summers of 2019 and 2020.**

Motion by Baker, second by Morris

Motion carried 6-0-0

**SPEC ED #9-F-3
South Huntington UFSD**

BACKGROUND INFORMATION:

The **South Huntington Union Free School District** located at **60 Weston St., Huntington Sta., NY 11746** provided **Special Education Services** for Wyandanch resident students who were parentally-placed in non-public schools within the **South Huntington Union Free School District** from **July 1, 2019 – June 30, 2020.**

Compensation: The costs and categories of costs that may be charged under this contract are defined in the statutes and regulations of **New York State Education Law Section 3602-c.**

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, and having been reviewed by the General Counsel, that the Board of Education approves the service agreement contract between the **Wyandanch UFSD** and **South Huntington UFSD** for the **2019- 2020** school year.

Motion by Morris, second by Baker

Motion carried 6-0-0

SPEC ED #9-F-4

Deer Park UFSD

BACKGROUND INFORMATION:

The **Deer Park Union Free School District** located at **1881 Deer Park Ave., Deer Park NY 11729** is providing **Special Education Services** for Wyandanch resident students who are parentally-placed in non-public schools within the **Deer Park Union Free School District** from **July 1, 2020 – June 30, 2021**.

Compensation: The costs and categories of costs that may be charged under this contract are defined in the statutes and regulations of **New York State Education Law Section 3602-c**.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, and having been reviewed by the General Counsel, that the Board of Education approves the service agreement contract between the **Wyandanch UFSD** and **Deer Park UFSD** for the **2020- 2021** school year.

Motion by Reed, second by Morris

Motion carried 6-0-0

**SPEC ED #9-F-5
East Islip UFSD
NO ACTION TAKEN**

BACKGROUND INFORMATION:

The **East Islip Union Free School District** located at **1 Craig B. Gariepy Avenue, Islip Terrace, NY 11752** is providing **Special Education Services** to parentally-placed students with disabilities, when such students attend private schools in the East Islip Union Free School District, but reside within the boundaries of Wyandanch Union Free School District. The term of this contract is for the **2020-21** school year.

Compensation: The costs and categories of costs that may be charged under this contract are defined in the statutes and regulations of **New York State Education Law Section 3602-c**.

RESOLUTION:

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, and having been reviewed by the General Counsel, that the Board of Education approved the agreement between the **Wyandanch UFSD** and the **East Islip Union Free School District** for the **2020-21** school year.

President Crawford presented the Board of Education Resolutions for review.

**BOARD OF EDUCATION
RESOLUTIONS**

**BOE #10-A-1
Meeting Minutes**

RESOLUTION

BE IT RESOLVED, the Board of Education of the Wyandanch Union Free School District hereby approves the Minutes from the following meetings:

- a. Combined Work & Voting Session- December 9, 2020

Motion by Reed, second by Robinson

Motion carried 6-0-0

**BOE #10-A-2
Treasurer's Report**

RESOLUTION

BE IT RESOLVED, that the Board of Education hereby acknowledges receipt of the following report submitted by the District Treasurer:

- A. Treasurer's Report for the month ending November 30, 2020.

Motion by Reed, second by Baker

Motion carried 6-0-0

**BOE #10-A-3
Budget Status Report for the
period ended December 31, 2020**

RESOLUTION

BE IT RESOLVED, that the Board of Education hereby acknowledges receipt of the Preliminary Budget Status Report for the period ended December 31, 2020.

Motion by Reed, second by Baker

Motion carried 6-0-0

**BOE #10-A-4
Extra-Classroom Activities Fund
Coordinator
NO ACTION TAKEN**

RESOLUTION

The Board hereby appoints Winsome Ware to the position of Extra Classroom Activities Fund Treasurer effective December 14, 2020 through June 30, 2021;

BE IT FURTHER RESOLVED, Winsome Ware shall be provided with a stipend in the amount of \$1,495.00 in connection with said appointment during the referenced time period.

BOE #10-A-5
Legal Counsel Appointment
NO ACTION TAKEN

RESOLUTION

Resolution Forthcoming

ADJOURNMENT

Motion by Baker, second by Robinson to adjourn at 10:18 PM

Motion carried 6-0-0

**Minutes Recorded and Transcribed
By District Clerk**

Date of Meeting: January 13, 2021
COMBINDED WORK &
VOTING SESSION

Christian D. Code